



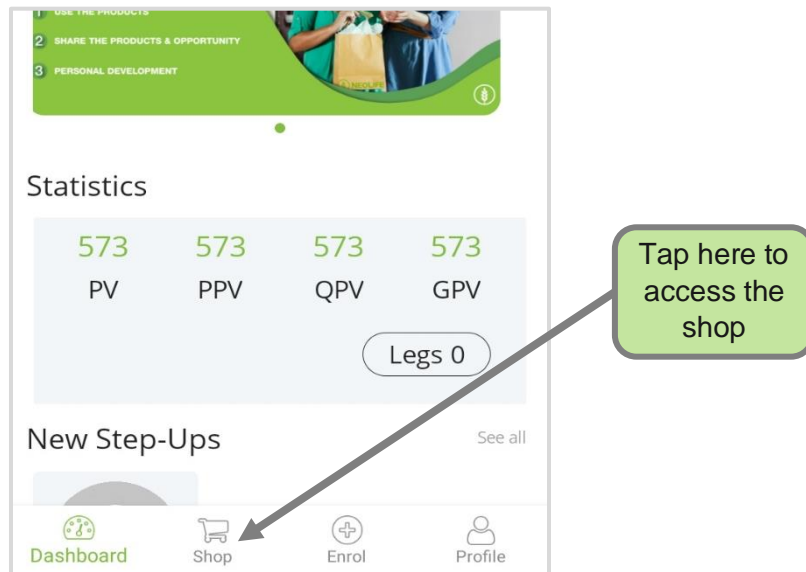
# NeoLife - yourday2day Veronica's Guides

**GUIDE FOR:** Phone App users on the NeoLife App

**GUIDE FOCUS:** How to use the NeoLife shop

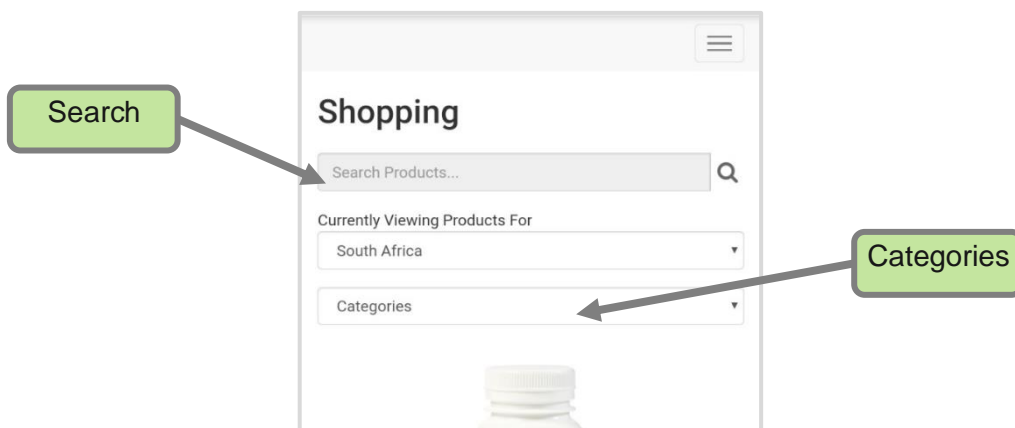
## STEP 1 – Opening the shop

First download the NeoLife App from the app store and tap the “shop” button at the bottom of your screen.



## STEP 2 – The NeoLife shop

To find a product enter the order code into the search-bar. Product codes can be found in the NeoLife manual you received when signing up. Products are organised into categories such as weight loss and digestive health to help you find new products. To purchase a product, tap on its picture. By tapping the “Cart” button you can see the items you’ve selected to buy.





# NeoLife - yourday2day Veronica's Guides

## STEP 3 – Buying products

Tap the “add to cart button” to add the product to your list of purchases. To check the list, tap the cart icon. You may either continue shopping or, if you’re finished, proceed to checkout.

The screenshot shows a mobile shopping cart interface. At the top, the total amount is R498,00. Below this, there is a section for 'Quantity' with a text input field containing '1' and a checkbox for 'Case of 6'. There are four main buttons: 'ADD TO CART' (with a cart icon), 'ADD TO AUTO-SHIP' (with a refresh icon), 'CONTINUE SHOPPING', and 'CHECKOUT'. Three callout boxes with arrows point to these buttons: 'Tap here to add the item to your cart' points to 'ADD TO CART', 'Tap here to carry on shopping for more items' points to 'CONTINUE SHOPPING', and 'Tap here if you are ready to pay for your items' points to 'CHECKOUT'.

## STEP 4 – Checkout

First choose whether you would like to collect your order in person or for it to be delivered to your door. You can either collect your order from a NeoLife warehouse or one of the pickup points listed.

The screenshot shows a mobile checkout interface. At the top, there are two radio button options: 'I would like to ship my order' (which is selected) and 'I would like to pick up my order'. Below this is a section titled 'Select a shipping address' with an email field for 'Veronicatooke@gmail.com' and a 'SHIP TO THIS ADDRESS' button. Two callout boxes with arrows point to the radio button options: 'Tap here to have your items delivered to you' points to the 'I would like to ship my order' option, and 'Tap here if you would like to collect your order in person' points to the 'I would like to pick up my order' option.



# NeoLife - yourday2day Veronica's Guides

Tap the address where you would like to collect your order. If you would prefer to have your order delivered enter an email address (so NeoLife can send you an order confirmation email) and tap “ship to this address”. This will use the address you have saved as part of your NeoLife profile.

Tap here to have your order delivered to you

You may also add a new address by scrolling down and filling in the relevant boxes. This is especially useful if you are shopping for a client or family member.

If you would like the order to be delivered to a new address, scroll down to see this screen

Tap here once you have filled in all the boxes above

If you choose to collect your order you must choose one of the NeoLife depots in your region. If you are having trouble with this check that you have selected the correct country. The example picture shows the collection points for the Republic of South Africa. Enter a name for your order so you can identify it and an email address.

2) Choose a location



# NeoLife - yourday2day Veronica's Guides

## STEP 5 – Payment

The Payment screen has two options, credit card and EFT. In order to ensure your banking details stay private payment is done through an official banking site. To proceed tap continue.

**Payment**

Credit Card  
 EFT

secure **EFT**

CONTINUE

Choose your payment method

To complete the payment process, tap the “submit instructions button.”

**Review**

**Shipping Address**

**Payment Method**  
Credit Card

\*Note: you will complete payment for your order on a separate site.

[Edit](#)

**Choose a shipping speed:**  
Home Delivery R52

**NeoLife Office Instructions**

SUBMIT INSTRUCTIONS

Check this information is correct

Tap here to complete your payment

Please note: this screen is identical for EFT and credit card payments EXCEPT FOR THE 'PAYMENT METHOD' FIELD